

Trinity United Church of Christ

215 High Street, Wadsworth, Ohio 44281, 330.334.2536, trinity@ucctrinity.com (information)

Wedding Application

Please Print

Date of Application: _____

Rehearsal - Requested Date _____ Time _____

Wedding - Requested Date _____ Time _____

Place of Wedding Sanctuary _____ Prayer Chapel _____ Library _____ Garden _____

Time of Day you wish the Church to be open before the Wedding: _____

Bride's Full Name _____

Address _____

Phone: (Home) _____ (Work) _____ Email Address _____

Groom's Full Name _____

Address _____

Phone: (Home) _____ (Work) _____ Email Address _____

Names of Bride's Parents: _____

Names of Groom's Parents: _____

Who of the above are members of Trinity? _____

Address & Phone after the Wedding: _____

Place of Reception: _____

Number of attendants? (Each side) _____ Wedding guests? (Expected not invited) _____

Name of Florist: _____ Name of Photo./Videographer(s): _____

Do you wish to include any of the following?

Candelabra _____ Kneeler _____ Bulletins _____ Aisle Runner _____

(The following to be filled out by the Trinity Church Office,
signed and returned to Bride at the time of confirmation of the date.)

- ▶ The requested dates have been reserved on the Church calendar, confirmed by the Pastor and approved Trinity Organist listed below. The wedding couple should contact directly the following to set up appointments:
- ▶ Pastor: 330-334-2536

Meeting Information (to be decided by Pastor and Couple)

Day of Week Month Day Year Time

Conference 1 _____

Conference 2 _____

▶ Organist: _____ Phone Number: _____

- ▶ Total Fees to be paid to Trinity United Church of Christ and to the individuals indicated (separate checks please) and due in the Church Office no later than Noon on the day of the rehearsal.

<u>Sanctuary</u>	<u>Member</u>	<u>Non-Member</u>
Use of sanctuary	No Charge	\$125.00*
Candelabra	\$ 15.00	\$ 20.00
Custodian	\$ 75.00	\$100.00
Organist	\$150.00	\$150.00
Minister	**See Below	\$150.00
* Deposit needed when date is confirmed - \$100.00 NON-REFUNDABLE		
** Pastoral honorarium is discretionary for members. If another pastor is invited to officiate at the ceremony the pastor receives \$75.00 (half of honoraria for coordination efforts)		
<u>Chapel/Library/Garden</u>	<u>Member</u>	<u>Non-Member</u>
Use of Room	No Charge	\$ 50.00*
Minister	**see above	\$150.00
Custodian	\$ 50.00	\$ 60.00
* Deposit needed when date is confirmed - \$50.00 NON-REFUNDABLE		
** See above pastoral information.		
<u>Church Reception</u>	<u>Member</u>	<u>Non-Member</u>
Use of Fellowship Hall	No Charge	\$125.00*
Use of Kitchen	No Charge	\$ 75.00
Custodian	(depending on number of people:)	
1-100	\$75.00	\$100.00
101-200	\$85.00	\$100.00

Please note:

**** All FEES are to be paid no later than NOON the day of the rehearsal.**

**** SEPARATE CHECKS must be made out to the church (Trinity United Church of Christ) and to each person who receives a fee (Organist, Custodian, Pastor, etc.)**

Administrative Assistant (Bulletins): \$25.00

Fees to be Paid:

* \$ _____ payable to Trinity United Church of Christ when date is entered on the calendar -
This Fee is non-refundable.

** \$ _____ payable to Trinity United Church of Christ by noon on the day of the Rehearsal.

☐ \$ _____ payable to the Custodian, _____, by noon on the day of the Rehearsal.

▪ \$ _____ payable directly to Organist _____ /Soloist _____

\$ _____ payable directly to Administrative Assistant, _____, by day of Rehearsal.

☐ \$ _____ payable to the Pastor, _____, by noon on the day of the Rehearsal.

Signed by Trinity Administrative Assistant

Date

Office use only

Copies of this form sent to:

- Pastor
- Administrative Assistant
- Music Director
- Organist
- Custodian

Basic Wedding Order

Seating of Wedding Guests

Lighting of the Unity Side Candles (Mothers)

Procession of the Bridesmaids

Procession of the Bride

Greeting

Declaration of Intention

Response of the Families and People

Prayer

Ministry of the Word

Exchange of Vows

Blessing and Exchange of Rings

Declaration of Marriage

Lighting of the Unity Candle

Blessing of Marriage

Dismissal with Blessing

Recessional

Postlude